

# Annual Council

Thursday, 19th May, 2022

6.00 pm

Council Chamber, Old Town Hall, Blackburn

[Link to webcast here](#)

---

## AGENDA

1. Welcome and Apologies
2. Prayers by the Mayor's Chaplain
3. The Election of the Mayor for 2022/23
4. The Election of the Deputy Mayor for 2022/23
5. Tribute to the newly elected Mayor
6. Vote of thanks to the retiring Mayor, Councillor Derek Hardman

Please note at this point there will be a short adjournment to allow guests to leave the meeting if they wish.

7. Minutes of the Previous Meeting  
Council Forum March 2022 3 - 6
8. Declarations of Interest  
DECLARATIONS OF INTEREST FORM 7
9. Election Results 2022  
To note the results of the local Elections held on Thursday 5<sup>th</sup> May 2022:  
[Election results: Locals 06.05.22 | Blackburn with Darwen Borough Council](#)
10. Appointment of Leader of the Council  
Appointment .Council Leader 8 - 9

<b>11.</b>	<b>Council Appointments for 2022/23</b>	
	<b>Council Appointments 2022-23</b>	<b>10 - 18</b>
	<b>Political balance of the Council. May 2022</b>	
	<b>2022 Council Appointments - draft</b>	
<b>12.</b>	<b>The Mayoralty 2022/23</b>	
	<b>Mayoralty - from 2022-23</b>	<b>19 - 21</b>
<b>13.</b>	<b>Appointments to Outside Bodies and Partnership</b>	
	<b>Bodies 2022/23</b>	
	<b>Outside Bodies Report 2022-23.</b>	<b>22 - 23</b>

Date Published: Wednesday, 11 May 2022  
Denise Park, Chief Executive

## **COUNCIL FORUM** **Thursday 24<sup>th</sup> March 2022**

**PRESENT** – *The Mayor Councillor Derek Hardman, Councillors, Akhtar H, Akhtar P, Bateson, Brookfield, Browne, Casey, Connor, Desai M, Desai S, Fazal, Floyd, Gee, Gunn, Harling, Humphrys, Hussain I, Hussain M, Hussain S, Irfan, Jan-Virmani, Khan M, Khan Z, Khonat, Liddle, Mahmood, Marrow, McFall, Oates, Patel Ab, Patel Alt, Rigby, Riley, Russell, Salton, Shorrocks, Slater Jacq, Slater Jo, Slater Ju, Slater N, Smith D, Smith J, Talbot, Taylor and Walker.*

### **RESOLUTIONS**

#### **61 Welcome and Apologies**

The Chief Executive read out the notice convening the meeting.

There then followed Prayers by the Mayor's Chaplain.

There then followed a Minutes Silence in memory of former Councillor and Mayor, Sheila Williams.

Apologies were received from Councillors Baldwin, Fielding, McGurk, Rawat and Sidat.

#### **62 Minutes Of The Previous Meeting**

**RESOLVED** – That the Minutes of the Finance Council meeting held on 28<sup>th</sup> February 2022 be agreed as a correct record

#### **63 Declarations of Interest**

No Declarations of Interest were received.

#### **64 Mayoral Communications**

The Mayor paid tribute to the retiring Councillors who were attending their last Council meeting, namely Councillor Khan, Bateson, Oates, and McFall, and also Ron Whittle who was not present having resigned earlier in the week. The Mayor also thanked Dominic Harrison who was also attending his last meeting before retirement.

The Mayor also reported on recent events he had attended.

#### **65 Council Forum**

The Chief Executive reported that no questions had been received under Procedure Rule 12.

#### **66 Motions**

The Chief Executive announced that no Notices of Motion had been submitted under Procedure Rule 10.

**67     Pennine Lancashire Building Control – Withdrawal from Joint Agreement**

A report was submitted seeking approval for Blackburn with Darwen Borough Council (BwDBC), as a Partner Authority of the Pennine Lancashire Building Control (PLBC) Partnership Agreement, to give notice of withdrawal from membership of the Joint Committee and proceed with all withdrawal arrangements including completion of contractual obligations and settlement of financial commitments.

Burnley Council was the other Partner Authority of PLBC, and by mutual consent they were similarly progressing their approval arrangements to withdraw from the Partnership Agreement.

The proposed withdrawal would allow for the BwDBC and Burnley Building Control sub-teams to be better integrated within their wider respective departments at each authority. This would enable more effective local decisions to be taken regarding new back-office systems, procedures and resourcing whilst continuing to collaborate and support each other whenever necessary.

**RESOLVED –** That Council Forum:

1. Approve the issuing of a written notice of withdrawal of BwDBC from the PLBC Partnership Agreement; and
2. Delegate authority for completion of all exit arrangements, including but not limited to contractual obligations, settlement of financial commitments and staff transfers to the Strategic Director of Place in consultation with the Executive Member for Growth and Development.

**68     Procurement Strategy and Social Value Policy**

Members were asked to note the recent Executive Board approval of the Procurement Strategy and Social Value Policy and were asked to approve the Social Value Policy.

The Council had developed a new Procurement Strategy and Social Value Policy to ensure that every pound the Council spent maximised value for money for the Borough and helped to deliver the priorities of the Council.

At the Executive Board meeting on 10<sup>th</sup> March 2022, Members approved the Procurement Strategy and Social Value Policy, with a recommendation that Full Council approve the Social Value Policy.

**RESOLVED –**

That Council Forum:

1. Notes the Executive Board approval of the Procurement Strategy and Social Value Policy;
2. Approves the Social Value Policy.

## **69      Update from the Overview and Scrutiny Committees**

Council Forum received an update from the Chairs of the PEOPLE, PLACE and Policy and Corporate Resources Overview and Scrutiny Committees on progress of their work, reference was also made to the meeting of the Call-in Committee the previous night, where the Officer Decision to acquire a Covid Media Archive had been upheld.

### **RESOLVED –**

That the updates from the Overview and Scrutiny Committees be noted.

## **70      Reports of the Executive Members with Portfolios**

Ahead of moving his report, the Leader moved the following recommendation:

### **Senior Management Update:**

At the end of February, the former Strategic Director, Adults & Health (DASS) left the authority. Following an external recruitment process the Chief Officer Employment Committee (COEC) unanimously agreed that Mark Warren be appointed to the post of Strategic Director, Adults & Health.

Council is asked to endorse the decision of the Chief Officer Employment Committee to appoint Mr. Mark Warren to the post of Strategic Director, Adults & Health (DASS).

**RESOLVED –** That Council Forum endorse the decision of the Chief Officer Employment Committee to appoint Mr. Mark Warren to the post of Strategic Director, Adults & Health (DASS).

The Leader and Executive Members then presented their reports, providing updates as appropriate.

In particular, the Leader referred to the recent invasion of Ukraine by Russia, and expressed his hopes for a resolution to the situation as soon as possible.

Several Members also passed thanks to various teams throughout the Council for their excellent contributions and successes over the past months.

**RESOLVED -** That the reports of the Leader and Executive Members be noted.

## **71     Questions from Members**

No questions from Members had been received under Procedure Rule 11.

At this point of the meeting, the Leader paid tribute to the retiring Councillors not seeking re-election and also paid tribute to Dominic Harrison who was attending his last Council meeting. The Leader also thanked all Councillors, Officers, Partners, Volunteers and members of the community who had supported and worked with him during his time on the Council, and highlighted some of the key achievements of the Council during this time, including winning the Council of the Year award three times as a Unitary Authority.

Councillor Phil Riley, on behalf of the Labour Group, paid tribute to the Leader, Mohammed Khan OBE, who was attending his last Council meeting, highlighting his very significant contribution to the Council over more than 30 years, highlighting in particular his inspirational leadership during the last two years of the Covid-19 outbreak. Councillor John Slater on behalf of the Conservative Group thanked Councillor Khan and paid tribute to his service. Councillor Paul Browne also passed on his best wishes to Councillor Khan.

Signed at a meeting of the Annual Council

On 19<sup>th</sup> May 2022

(being the ensuing meeting on the Council) by

MAYOR

## DECLARATIONS OF INTEREST IN ITEMS ON THIS AGENDA

**Members attending a Council, Committee, Board or other meeting with a personal interest in a matter on the Agenda must disclose the existence and nature of the interest and, if it is a Disclosable Pecuniary Interest or an Other Interest under paragraph 16.1 of the Code of Conduct, should leave the meeting during discussion and voting on the item.**

**Members declaring an interest(s) should complete this form and hand it to the Democratic Services Officer at the commencement of the meeting and declare such an interest at the appropriate point on the agenda.**

MEETING: **ANNUAL COUNCIL**

DATE: **19th MAY 2022**

AGENDA ITEM NO.:

DESCRIPTION (BRIEF):

NATURE OF INTEREST:

DISCLOSABLE PECUNIARY/OTHER (delete as appropriate)

SIGNED :

PRINT NAME:

(Paragraphs 8 to 17 of the Code of Conduct for Members of the Council refer)



**REPORT OF: CHIEF EXECUTIVE**

**TO: ANNUAL COUNCIL**

**ON: 19<sup>th</sup> May 2022**

---

## **APPOINTMENT OF LEADER OF THE COUNCIL**

---

### **1. PURPOSE OF THE REPORT**

To consider the appointment of a new Leader of the Council

### **2. BACKGROUND**

With the retirement of Councillor Mohammed Khan CBE, the Council is required to make an appointment to the position of Leader of the Council. The appointment of the Leader of the Council is a full Council function in accordance with the provisions of the Local Government Act 2000 (as amended).

The Leader holds office for (the earlier of) a term of four years from the date of appointment as Leader or until:

- (a) he/she resigns from the office; or
- (b) he/she is no longer a councillor; or
- (c) he/she resigns or for some other reason is no longer able to continue office or has withdrawn any party whip to which he/she was subject at the time of his/her appointment; or
- (d) the first Annual Council after his/her normal day of retirement as a councillor.

It is the responsibility of the Leader to determine the size and membership of the Executive Board (providing the membership comprises between two and nine members (not including the Leader).

The Leader shall also appoint Deputy Leader(s) from the membership of the Executive Board. The Leader shall also determine the remit of each portfolio. The Council does not have any decision-making role in this regard.

### **3 RECOMMENDATION**

- 3.1 The Council appoints Councillor Phil Riley as Leader of the Council from 19<sup>th</sup> May 2022, in accordance with Article 7.03 of the Constitution.



- 3.2 The Council notes that any changes to the portfolios made by the Leader will be reflected by necessary amendments to the constitution.

**Denise Park**  
**Chief Executive**  
**11<sup>th</sup> May 2022**

Background Papers: Local Government and Public Involvement in Health Act 2007, Localism Act 2011, Local Government Act 2000, Council Constitution (all published)

Contact Officers: Asad Laher  
Deputy Director – Legal & Governance  
(tel: 585495)



REPORT OF: CHIEF EXECUTIVE

TO: ANNUAL COUNCIL

ON: 19<sup>th</sup> May 2022

---

## COUNCIL APPOINTMENTS FOR 2022/23

---

### 1. PURPOSE OF THE REPORT

To note the composition and political balance of the Council as detailed in **Appendix 1**, and approve Council appointments for 2022/23.

### 2. ANNUAL COUNCIL APPOINTMENTS

At the Annual Meeting of the Council each year, Council notes the appointment of various Members as well as appointing Chairs and Vice Chairs to Committees.

The Council appointments are detailed in **Appendix 2** – ‘Council Appointments for 2022/23’.

Council is requested to:

1. Note the Leader’s appointment of the Executive Board Members and Deputy Leaders; (as detailed in **Appendix 2**)
2. Note the Shadow Executive Members (as detailed in **Appendix 2**);

and

3. Appoint Chairs, Vice Chairs and Members to the following Committees as detailed in **Appendix 2**:

- Policy & Corporate Resources Overview & Scrutiny Committee
- Place Overview & Scrutiny Committee
- People Overview & Scrutiny Committee
- Planning & Highways Committee
- Licensing Committee
- Audit & Governance Committee
- Standards Committee
- Call-in Committee

The Licensing Committee has established Sub-Committees consisting of three members of the Committee to deal with licensing applications. A rota of Members is drawn up with the Chair or Vice Chair leading each Sub-Committee meeting.

The Call-in Committee is chaired by the Vice Chair of Policy & Corporate Resources Overview & Scrutiny Committee and is made up of eight other eligible Members, appointed by Group Leaders according to the proportionality of the Council at the time a meeting is called.

### 3 BACKGROUND

Following the local elections on 5<sup>th</sup> May 2022, the political composition and balance of the Council is as follows:

Labour	36 seats	= 70.59 %
Conservative	13 seats	= 25.49 %
Liberal Democrat	1 seat	= 1.96 %
Independent (Cons)	1 seat	= 1.96 %
<b>Total</b>	<b>51 Seats</b>	<b>= 100.00%</b>

The Local Government and Housing Act 1989 (“the Act”) imposes a duty on the Council to allocate seats on committees to political groups in accordance with the size of each group as a whole, unless alternative arrangements are notified to all Members and agreed without any councillor voting against them. The Council is required to observe the following principles as far as it is reasonably practicable:

- (a) that not all seats on the body are allocated to the same group;
- (b) that the majority of seats on the body are allocated to a particular political group if the number of persons belonging to that group is a majority of the authority’s membership;
- (c) subject to paragraphs (a) and (b) above, that the number of seats on the ordinary committees of a relevant authority which are allocated to each political group bears the same proportion to the total of all the seats on the ordinary committees of that authority as is borne by the number of Members of that group to the membership of the authority; and
- (d) subject to paragraphs (a) to (c) above, that the number of seats on the body which are allocated to each political group bears the same proportion to the number of all the seats on that body as is borne by the number of Members of that group to the membership of the authority.

Further details on the political balance and the proportionality of seats for the committees listed is referred to in **Appendix 1**.

The Council is required to determine the number of seats on each committee and the allocation of those seats to the political groups.

Applying the principles of the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 (“the Regulations”), the proportional distribution of seats on Committees between political groups is as set out in **Appendix 2**.

The allocation of seats includes a statutory bar on members of the Executive Board to be on the Overview and Scrutiny Committees, and is subject to the provisions in the Constitution in relation to the membership of the Audit & Governance Committee.

Under the Act and the Regulations, the proper officer is required to notify the leader of political groups of allocations to that political group to enable them to express their wishes on the appointments.

Regulation 15 states that where a political group has failed to express its wishes in relation to the appointments within the period of three weeks beginning with the date on which notice was given, the authority / committee may make such appointments to those seats as they think fit.

It is therefore anticipated that, where group leaders have not yet notified the proper officer (the Chief Executive) of their appointments to seats, that those appointments be made and notified within three weeks of this Annual Council meeting.

Overview & Scrutiny Committees (OSC) - The present structure of the Overview and Scrutiny Committees was agreed in 2018 following the electoral review (which reduced the number of councillors from 64 to 51), and established three Overview & Scrutiny Committees reflecting the areas of People, Place and Policy & Corporate Resources. The membership for each of the three committees is 11. In addition, there is the Corporate Parenting Committee, which is a specialist advisory committee working with the Executive Member for Children, Young People & Education and the Chair of the People Overview & Scrutiny Committee.

It is proposed that the remit, number of Committees and membership of each of the Overview & Scrutiny Committees is looked at, to ensure that there is sufficient capacity to conduct effective scrutiny of Council and relevant health business, with a report back to Council during 2022/23.

#### **4      RECOMMENDATIONS**

That Council:

- 1) notes the composition and political balance on the Council following the local elections on 5<sup>th</sup> May 2022, as referred to in paragraph 3 above and further detailed **Appendix 1**

- 2) notes the appointment of the Executive Board Members and the Deputy Leaders;
- 3) notes the Shadow Executive Members;
- 4) approves the appointments to be made to the positions detailed in Paragraph 2, subsection 3; and
- 5) notes the provisions relating to political balance, referred to in Paragraph 3.

(Note: That in the event the Group nominations are not available before the Annual Meeting the decisions on appointment of Members to Committees can be delegated to the Group Leaders to agree the appointments and confirm to the proper officer within the period stated in the Regulations).

- 6) authorises the Chief Executive in consultation with the three Chairs of the Overview & Scrutiny Committees to review the structure of the overview & scrutiny committees, and present a report to Council at a future date.

**Denise Park**  
**Chief Executive**  
**11<sup>th</sup> May 2022**

Background Papers:      The Local Government and Housing Act 1989,  
Local Government (Committees and Political  
Groups) Regulations 1990, Council Constitution  
(all published)

Contact Officers:      Asad Laher (tel: 585495)  
Phil Llewellyn (tel:585369)

- Appendix 1      -      Proportionality – political balance 9<sup>th</sup> May 2022
- Appendix 2      -      Council Appointments for 2022/23

## APPENDIX 1

### Proportionality – political balance 9<sup>th</sup> May 2022

#### Summary of seats - 9<sup>th</sup> May 2022

GROUP	SEATS on the Council	Seat percentage entitlement based on 51 Councillors	Seats on Committees based on 72 seats in total	Rounded to
Labour	36	70.59%	50.8	51
Conservative *	14	27.45%	19.7	20
Liberal Democrat	1	1.96%	1.4	1
<b>TOTAL for Proportionality</b>	<b>51</b>	<b>100%</b>	<b>72</b>	
Vacancy	0			
<b>TOTAL SEATS</b>	<b>51</b>			<b>72</b>

*\*Conservative Group includes 1 Independent Conservative*

The proposed overall allocation of seats at May 2022 based on the proportions and numbers above:

Committee	Seats	Labour	Con	Lib Dem
Policy & Resources OSC	11	8 (72.7%)	3 (27.3%)	
People OSC	11	8 (72.7%)	3 (27.3%)	
Place OSC	11	8 (72.7%)	3 (27.3%)	
Planning & Highways Committee	13	9 (69.2%)	3 (23.1%)	1 (7.7%)
Licensing Committee	11	8 (72.7%)	3 (27.3%)	
Audit Committee	6	4 (66.7%)	2 (33.3%)	
Standards	9	6 (66.7%)	3 (33.3%)	
<b>Total</b>	<b>72</b>	<b>51</b>	<b>20</b>	<b>1</b>

## COUNCIL APPOINTMENTS FOR 2022/2023

This is the pro-forma for appointments in 2022/2023

### The Executive Members and Assistant Executive Members

EXECUTIVE BOARD		
Leader of the Council and Chair of Executive Board	Phil Riley	
The following appointments have been made by the Leader of the Council:		
Deputy Leaders of the Council	1: Quesir Mahmood (senior) 2: Julie Gunn	
Vice Chair of Executive Board	Quesir Mahmood	
PORTFOLIOS	Executive Member	Assistant Executive Member
Adult Services & Prevention	Mustafa Desai	Jackie Floyd Sonia Khan Saj Ali
Public Health & Wellbeing	Damian Talbot	Brian Taylor Zamir Khan
Children’s, Young People & Education	Julie Gunn	Katrina Fielding Tasleem Fazal Abdul Patel
Environmental Services	Jim Smith	Jim Casey Shaukat Hussain
Growth & Development	Quesir Mahmood	Zainab Rawat Jim Shorrocks
Digital & Customer Services	Mahfooz Hussain	Elaine Whittingham
Finance & Governance	Vicky McGurk	Dave Harling Salim Sidat
The remainder of appointments are for completion by the Group Leaders.		
Opposition Member on Executive Board		
John Slater		

## 4. Appoint Members of Committees

Committee	Labour	Conservative	Lib Dem
<b>Policy &amp; Corporate Resources Overview and Scrutiny</b>  <b>Membership</b>  <b>Chair:</b> Tony Humphrys  <b>Vice-Chair:</b> Kevin Connor	Tony Humphrys Sylvia Liddle Zainab Rawat Brian Taylor Jackie Floyd Shaukat Hussain Tasleem Fazal Katrina Fielding	Neil Slater Mark Russell Kevin Connor	
<b>Place - Overview and Scrutiny Committee</b>  <b>Membership</b>  <b>Chair:</b> Brian Taylor  <b>Vice Chair:</b> Salim Sidat	Iftakhar Hussain Zamir Khan Salim Sidat Brian Taylor Katrina Fielding Sonia Khan Parwaiz Akhtar Stephanie Brookfield		
<b>People Overview and Scrutiny Committee</b>  <b>Membership</b>  <b>Chair:</b> Sylvia Liddle  <b>Vice-Chair:</b> Martin McCaughran	Sylvia Liddle Hussain Akhtar Dave Smith Mohammed Irfan Martin McCaughran Dave Harling Elaine Whittingham Ehsan Raja		
<b>Call In Committee</b>  <b>Chair:</b> Kevin Connor			
<b>Planning &amp; Highways Committee</b>  <b>Membership</b> <b>Chair:</b> Dave Smith  <b>Vice-Chair:</b> Hussain Akhtar	Dave Smith Hussain Akhtar Samim Desai Zamir Khan Jim Casey Sylvia Liddle Quesir Mahmood Martin McCaughran Sabahat Imtiaz	Paul Marrow Jacquie Slater Jon Baldwin	Paul Browne



Committee	Labour	Conservative	Lib Dem
<b>Licensing Committee</b>  <b>Membership</b> <b>Chair:</b> Iftakhar Hussain  <b>Vice-Chair:</b> Stephanie Brookfield	Iftakhar Hussain Stephanie Brookfield Brian Taylor Jim Casey Tasleem Fazal Sabahat Imtiaz Ehsan Raja Jim Shorrock	Denise Gee Derek Hardman Lilian Salton	
<b>Audit and Governance Committee</b>  <b>Membership</b>  <b>Chair:</b> Dave Harling <b>Vice Chair:</b> Salim Sidat	Dave Harling Salim Sidat TBC TBC	Jon Baldwin Neil Slater	
<b>Standards Committee</b>  <b>Membership</b>  <b>Chair:</b> Parwaiz Akhtar  <b>Vice-Chair:</b> Lilian Salton	Parwaiz Akhtar Mohammed Irfan Jim Casey Samim Desai Saj Ali Elaine Whittingham	Neil Slater Kevin Connor Lilian Salton	
<b>Health &amp; Wellbeing Board</b>  <b>Membership</b>  <b>Chair:</b> Damian Talbot	Julie Gunn Mustafa Desai Damian Talbot	Derek Hardman	

## APPOINTMENT TO GROUPS AND PANELS

Committee	Labour	Opposition
<b>Appeals Panel</b> <b>Membership 15</b>		
<b>Chief Executive's Employment Committee</b> <b>Membership 4</b>	Phil Riley Quesir Mahmood Julie Gunn	John Slater
<b>Chief Officer's Employment Committee</b> <b>Membership 4</b>	Phil Riley Quesir Mahmood Julie Gunn	John Slater

The Membership of the Chief Executive and Chief Officer Employment Committees is the Leader of the Council, the two Deputy Leaders and the Leader of the Opposition.

### The appointments within Political Groups

LABOUR GROUP		Councillors
Leader		Phil Riley
Deputy Leaders		Quesir Mahmood (Senior), Julie Gunn
CONSERVATIVE GROUP		Councillors
Leader		John Slater
Deputy Leaders		Denise Gee (Senior), Derek Hardman
Shadow Cabinet	Shadow Executive Member	Shadow Assistant Executive Member
Adult Services & Prevention	Jacquie Slater	Mark Russell
Public Health & Wellbeing	Derek Hardman	Kevin Connor
Children's, Young People & Education	Lilian Salton	Denise Gee
Environmental Services	Jean Rigby	John Slater
Growth & Development	Paul Marrow	Altaf Patel
Digital & Customer Services	Julie Slater	Jacquie Slater
Finance & Governance	Neil Slater	Jon Baldwin
Opposition Committee Spokespersons		
Planning & Highways	Paul Marrow	
Licensing	Denise Gee	



**REPORT TO: ANNUAL COUNCIL**

**FROM: CHIEF EXECUTIVE**

**DATE: 19<sup>th</sup> May 2022**

**PORTFOLIOS AFFECTED: All**

**WARDS AFFECTED: All**

---

## **TITLE OF REPORT**

**THE MAYORALTY 2022/23**

---

### **1. PURPOSE**

To consider arrangements for the nominations to office of Mayor and Deputy Mayor for 2022/23.

### **2. RECOMMENDATIONS**

The Annual Council:

1. Confirms the appointment of Councillor Suleman Khonat as Mayor of the Borough for 2022/23; and
2. Confirms that in accordance with the rotation arrangements agreed at Council Forum on 22<sup>nd</sup> July 2022 that the Labour Group nominates the Deputy Mayor for 2022/23, and notes the appointment of Councillor Parwaiz Akhtar as Deputy Mayor for 2022/2023.

### **3. BACKGROUND**

Annual Council formally appoints Members of the Council to the office of Mayor and Deputy Mayor for the forthcoming Municipal year. The Member appointed to the position of Deputy Mayor is normally appointed to the office of Mayor in the following year.

At previous meetings of the Council it has been agreed that the rotation of the nomination to the Office of Mayor between the political groups be based on proportionality of the Council, and an agreed rotation would be set for the next five years.

The existing rotation agreement which commenced in May 2018 and ends in 2022/23 was as follows.

2018/19 Labour  
2019/20 Labour  
2020/21 Labour  
2021/22 Conservative  
2022/23 Labour

The Annual Council meeting on 19<sup>th</sup> May 2022 is asked to confirm the Labour nomination for Mayor and also needs to agree the nomination for the Deputy Mayor, who in line with tradition would normally be appointed to the office of Mayor in the following year.

As Members will recall, at the Council Forum Meeting on 22<sup>nd</sup> July 2022, the Council agreed the next 5 year rotation, which helps to facilitate this year's nominations.

It was agreed that based on the current proportionality that the rotation of Mayoral nomination for the next five years would be as follows:

2023/24 Labour  
2024/25 Labour  
2025/26 Conservative  
2026/27 Labour  
2027/28 Labour

A report on the appointment of the Mayor is submitted to the Annual Council each year, and in the event that the proportionality of the Council changes going forward in a way that would affect the nomination of Mayor for a particular year, a report on this matter would be submitted for Council's consideration.

In accordance with the above, it would be for the Labour Group to nominate the Mayor for 2022/2023, who in line with usual practice would be the serving Deputy Mayor, which in this case is Councillor Suleman Khonat.

As referred to above, it is also the turn of the Labour Group to nominate the Deputy Mayor for 2022/23.

#### **4. FINANCIAL IMPLICATIONS**

The Office of Mayor is funded from the Council's annual budget.

#### **5. LEGAL IMPLICATIONS**

The Mayor is also the Chair of Council meetings. This is a legal provision of the Local Government Act 1972, enabling Council business to be carried out in an orderly and proper manner, having regard to statutory obligations and the Constitution of the Council for the conduct of meetings. In the Mayor's absence the Deputy Mayor would undertake the role to chair council meetings.

#### **6. RESOURCE IMPLICATIONS**

None

#### **7. EQUALITY IMPLICATIONS**

None

#### **8. CONSULTATIONS**

None

Contact Officers: Asad Laher (01254 585495)  
Phil Llewellyn, (01254 585369).

Date: 11<sup>th</sup> May 2022

Background Papers: None



<b>REPORT OF:</b>	<b>CHIEF EXECUTIVE</b>
<b>TO:</b>	<b>ANNUAL COUNCIL</b>
<b>ON:</b>	<b>19<sup>th</sup> May 2022</b>

## APPOINTMENTS TO OUTSIDE BODIES AND PARTNERSHIP BODIES 2022/23

### 1. PURPOSE OF THE REPORT

To request the Council to consider the appointment of representatives to serve on Outside Bodies and Partnership Bodies in 2022/23.

### 2. BACKGROUND

As Members will recall, the Council Constitution provides the Council with authority to appoint representatives to Outside Bodies and other Partnership Bodies.

Officers have been in touch with the bodies in the current list to update contact details and check on the requirements of the various bodies for 2022/23.

The updated list will be circulated to Group Leaders to agree the allocation of seats as usual.

In the meantime, the Council has been requested to confirm its appointments to provide representation on the following bodies:

- Lancashire Police & Crime Panel (1 seat)
- Lancashire Combined Fire & Rescue Authority (3 seats).

The Outside Bodies and Partnerships Bodies list needs to reflect the political composition of the Council as closely as possible. However, when there is only one representative requested it is from the controlling group, and when there is more than one representative required to be appointed, these places are allocated in the same proportion as the political composition of the Council.

Some Outside and Partnership Bodies request appointments with reference to specific Member roles at the Council (e.g. the Leader, Executive Member for Growth & Development etc). For such requests, those specific Members will be appointed as representatives of the Council.

### **3. RECOMMENDATIONS**

3.1 That following usual practice and subject to the background information in this report, appointments to Outside and Partnership Bodies for 2022/23 be delegated to Group Leaders to agree as soon as possible.

3.2 With reference to 3.1 above, in the event that any appointments cannot be agreed by the Group Leaders, they will be referred to Council for determination.

3.3 That Council approves the following appointments:

- Lancashire Police & Crime Panel: Councillor Quesir Mahmood
- Lancashire Combined Fire & Rescue Authority: Councillor David Smith, Councillor Zamir Khan and Councillor Jean Rigby.

**Denise Park**  
**Chief Executive**  
**11<sup>th</sup> May 2022**

Background Papers:  
Contact :

Outside Bodies File  
Phil Llewellyn (Tel 585369)  
Asad Laher (Tel 585495)